

SCi's Program Management covers Program and Project Management as well as Architect and Engineer, and Subcontractor Management. Our practice is based on the Project Management Institute's (PMI) Project Management Book of Knowledge (PMBOK), our understanding of industry PM standards, and our customer's environment. Our policies, processes, and procedures facilitate and ensure lasting project success for our customers. We balance the triad of project scope, time-lines, and cost, while managing and mitigating risks, assuring quality, and ensuring the highest return for our clients on their investments. We use a Total Quality Management (TQM) approach where each process step supports the next process step in the chain. Our Quality Management practices are governed by ISO 9001:2008 requirements. We implement processes for program-wide Risk Management through Planning, Risk Identification, Analysis, Mitigation and Monitoring of controls, with the specific objective of increasing Program & Project success for our clients while reducing risks to a minimum.

Our Services include

- Program & Project Management
- Agile Project Management
- Prince 2 and ITIL practices
- Administrative Support Services
- Risk Management
- Facilities-Related Security Operations
- End User Support and Training
- Executive/VIP IT Support
- Asset/Inventory Management and Support
- Business Communications and Outreach
- Data Center Relocation and Consolidation
- Stacking and Re-Stacking Professional Services
- Technical Consulting Services including IT, AV and Network Infrastructure Support
- Client and Agency Coordination, Communications and Liaison Support



Subcontractor Management

In addition to providing overall project management, SCi provides management of subcontractors and suppliers, holding them to the same standards we utilize in our Program Management. All subcontractor managers report to the SCi PM. All acquisition activities will be coordinated and approved by the SCi PM, who is responsible for performing all equipment and workmanship acceptance activities. Any major project decisions, including scope change, issue and conflict resolution, final product/workmanship acceptance, and change control monitoring is the responsibility of the SCi PM, and communication across the team is driven by the Program Management Plan. We monitor work with daily calls and site visits, as well as formal weekly project status meetings. Weekly status reports from the subcontract managers to the SCi PM will be used to identify issues, monitor risks, and trigger necessary interactions with the subcontractor and suppliers. Subcontractor performance metrics will include but are not limited to:

- Quantities of material delivered, installed, and operational
- Time - planned and actual duration between milestones
- Cost - planned and actual expenditures to date
- Defects - number of defects found, open, and closed; defect origin and classification
- IV&V Independent Verification and Validation
- Status - percent of requirements implemented and verified; satisfaction of performance or other

Architecture and Engineering Management Support

SCi provides Liaison and Management Services, and serves as the Owner's representative between the Client (Government Agency), GSA and Engineering (AE) firms. We setup and manage multiple Job Order Contracting/ Blanket Purchase Agreements/Unit Price Contracts with Lessor, equipment and furniture vendors, general construction companies and Architect Engineering Firms, with a successful delivery rate for on-time and on-schedule projects. Our services range from minor electrical improvements, and the tear down and reconfiguration of furniture to multi-million dollar infrastructure and interior improvements.

Liaison and Management:

- Requirements Definition
- Recommendations to Contracting Officer
- Change Order Management

Coordination and Planning:

- Building Evaluation and Space Planning
- Code Analysis and Compliance
- Budget Review
- HVAC, Roof, Pavement and Electrical System Assessments

- Cost Estimating and Cost Control
- Review and Evaluate Lease Options

Post-Award and Construction Phase Services:

- Relocation Services
- Telecommunication and Computer Cabling
- IT Infrastructure Improvements
- Office Furniture Installation
- Pre-occupancy Inspections and Reports
- Punch List and Final Inspections
- As-Built documentation



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U.S. SBA 8(a) Certified and SDB

ISO 9001:2008
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GSA Schedule 70: GS-35F-0383W

GSA 8(a) STARS II GWAC: GS-06F-1233Z

Seaport-e: N00178-09D5816

Verizon WITS 3: GS-11-T08-BJD6001 (VGI-09-0019)

NASA SEWP: (Alvarez Associates) NNG07DA46B

FBI ITSSS: (Norseman) Z6G00790

GSA Small Business Alliant: (Dyanet Corp./DNT Solutions, LLC) GS-06F-9659Z

